



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group	
<b>Name of organisation</b>	The Douglas Arter Centre day service    SCOPE
<b>Contact name</b>	
<b>Contact address</b>	
<b>Contact number</b>	<b>e-mail</b>
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 – Your project	
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	We wish to encourage community inclusion and social integration for people with high physical and learning difficulties by running a community involvement project to work with local schools and adult groups in creating large Batik flags for public display, promoting a positive image disabled people
<b>Where will your project take place?</b>	Various schools/community centres across Salisbury to be decided upon after funding raised
<b>When will your project take place?</b>	May to July
<b>How many people will benefit from your project?</b>	17 residents + 120+ across community
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>	Inclusion of disabled, awarness of other people's needs, volunteering, intergenerational mixing, social integration, new skills, new experinces, etc  community strategy plan page 22 - 26

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Help people achieve their own ambitions, Essence of the Big Society, help local charities/voluntary groups getting things done for themselves, seize opportunities to make a difference in their community, family/individual Well Being for the good of the community, involvement, support of those in need

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**With the current economic restrictions and changing social pressures upon our society the Douglas Arter Centre has seen a reduction in community awareness and involvement towards our residents and day visitors. Our residents and day visitors are profoundly disabled wheelchair users, many with learning difficulties, who require constant care and high staffing provision at all times.**

**The current social involvement trend is for our residents to always travel out to take part in community events with very little social exchange coming back from the community towards their home.**

**We would therefore like to invite several local groups to become more aware and associated with our residents and their restricted lifestyle through involving the groups in creating a large display of colourful Batik flags as an exciting and vibrant installation around the Douglas Arter Centre gardens. This will bring fresh community interaction directly into our resident's lives through the newly created social contacts and the movement, vibrancy and colour of the flags.**

**Any other information about your project.**

The Artist has reduced his workshop fees by 33% and the installation fee by 65% to enable this worthwhile project to happen.

We plan for several of our residents to travel to some of the outreach workshops, mixing socially and working alongside the new flag creators.

We will partner with the Salisbury Museum and Salisbury Arts Centre through their provision of "in kind" workshop space.

We will initially work with students from a Salisbury secondary school, through a workshop provision, with those students then becoming workshop assistants during other outreach workshops, working alongside our residents and new groups through supporting the lead workshop artist.

### 3 - Management

**How many people are involved in the management of your group/organisation? 4**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a pilot community involvement project.

If the results justify continuation we shall approach other funding bodies with this positive outcome evidence.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would probably collapse as the other funding applied for would not support a reasonable amount of additional community participation.

**How will you know whether your project has made a difference in the community?**

Feedback from our residents, their families and staff, feedback from new participating groups, media and publicity feedback, photos, letters, comments on the flag display over future times, requests to take part again.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

SCOPE central office  
R P Tindall's Trust

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 2011**

**Month: April**

**Year: 2010**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£100,000 Deficit

**Free reserves held:**

£zero

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Workshop fee for 6+ workshops (inc prep, finish, gdn setup )	£1,680	<b>Own fundraising/reserves</b>	C	£250
travel to 6 workshops	£18	<b>Parish/town council</b>		£
Materials, workshops	£762			£
Materials, final garden display	£440	<b>Trusts/foundations</b>		£
	£	R P Tindall's Trust	P	£400
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£	SCOPE central office	P	£400
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,900</b>	<b>Total Project Income</b>		<b>£1,050</b>
<b>Total project income B</b>		<b>£1,050</b>		
<b>Total project expenditure A</b>		<b>£2,900</b>		
<b>Project shortfall A – B</b>		<b>£1,850</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£1,850</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the title name of the organisations' bank account e.g. current</b>				
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

It will encourage the community to have a more open minded view of people with disabilities and raise awareness that people with disabilities can play a positive role in society.

**b) How does your project work to promote inclusion, participation and good community relations?**

The people we work for have high physical/social and learning needs, are very unrepresented within society. We feel that by our creating this fun project with people across the community this will help the public to have a more positive attitude towards people with profound disabilities.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Disabilities.

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Miss Carol Taylor

**Date:** 14/03/2011

**Position in organisation:** Team coordinator

**Please return your completed application to the appropriate Area Board Locality Team**